

Forward Plan of Key Decisions

Date: 5 September 2017

OUT OF DARKNESS

The Forward Plan

This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.

Forthcoming decisions are published online to meet the statutory 28 day rule for each meeting of the Executive. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

A key decision is an Executive decision which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
- to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Services.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, details of the exempt categories are available on request from Democratic Services.

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Services team:

Email: democratic.services@wolverhampton.gov.uk

Telephone: 01902 555061

Address: Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson
City Assets and Housing

38 Larches Lane
Wolverhampton
WV3 9PX

peter.bilson@wolverhampton.gov.uk
01902 710234



Cllr Claire Darke
Education

8 Westfield Grove
Finchfield
Wolverhampton
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07771 836744



Cllr Roger Lawrence
Leader of the Council

Labour Leader's Office
Civic Centre
St Peter's Square
Wolverhampton WV1 1SH

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01902 555001



Cllr Steve Evans
City Environment

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Fallings Park
Wolverhampton
WV11 1BH

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01902 861498



Cllr Val Gibson
Children and Young People

7 Walcot Gardens
The Villages
Bilston
Wolverhampton WV14 0UL

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01902 496480



Cllr Milkinder Jaspal
Governance

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07771 836088



Cllr Andrew Johnson
Resources

Labour Leader's Office
Civic Centre
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01902 496480



Cllr John Reynolds
City Economy

38 St Jude's Rd West
Wolverhampton
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01902 771248



Cllr Sandra Samuels OBE
Adults

Sunnybank
Needwood Close
Wolverhampton WV2 4PP

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01902 341009



Cllr Paul Sweet
Public Health and Wellbeing

Twynning, Primrose Lane
Fallings Park
Wolverhampton WV10 8RN

paul.sweet@wolverhampton.gov.uk
01902 562275

Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Corporate					
Fees and Charges Review 2018-2019 To approve a number of fees and charges receivable by the Council.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Rajesh Patel Senior Accounting Officer Tel: 01902 556913
WV Active membership concession for foster carers, LAC & care leavers To approve WV Active benefits for Looked After Children and care leavers.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Val Gibson Cabinet Member for Children and Young People, Councillor Steve Evans Cabinet Member for City Environment	Laura Phillips Head of Business Management Tel: 01902 558892
Digital Transformation Programme 2017 to 2019 To endorse and recommend the proposals for the Digital Transformation Programme for Full Council approval.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to any individual. Information which is likely to reveal the identity of an individual.	Councillor Andrew Johnson Cabinet Member for Resources	Andy Hoare, Head of Services - ICT

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
			<p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.</p> <p>Information in respect of which a claim to legal professional privilege could</p>		

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
			be maintained in legal proceedings. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.		
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement
Draft Budget and Medium Term Financial Strategy 2018-2019 to 2019-2020 To approve matters relating to the draft budget for 2018-2019 and beyond as the basis of consultation with stakeholders.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Michelle Howell, Finance Business Partner Tel: 01902 556913

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Wolverhampton City-Wide Financial Strategy To consider the development of a city-wide Financial Strategy which underpins Vision 2030 and existing economic plans.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Mark Taylor Strategic Director - People Tel: 01902 556609
Review of District car parks To provide information and recommendations following a review of District car parks	All Wards	Cabinet (Resources) Panel 14 Nov 2017	Open	Councillor Steve Evans Cabinet Member for City Environment	Lisa Taylor Operations Managers
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet (Resources) Panel 14 Nov 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement
Capital programme 2017-18 to 2021-22 quarter two review To approve matters relating to the 2017-18 capital budget as at the end of the second quarter	All Wards	Cabinet 29 Nov 2017	Open	Councillor Andrew Johnson, Cabinet Member for Resources	Claire Nye Director of Finance

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Revenue Budget Monitoring Quarter Two 2017-18 To approve matters relating to the 2016-17 revenue budget as at the end of the second quarter.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Andrew Johnson, Cabinet Member for Resources	Michelle Howell, Finance Business Partner Tel: 01902 556913
Treasury Management Activity Monitoring – Mid Year Review 2017-18 To note the update on treasury management activity in 2017-18 to date.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Andrew Johnson, Cabinet Member for Resources	Michelle Howell Finance Business Partner
2018-2019 Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 - Provisional Local Government Finance Settlement Update Approve matters relating to the draft budget for 2018-2019 and beyond as the basis of consultation with stakeholders. Receive an update on the provisional Local Government Finance Settlement announcement	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Open	Councillor Andrew Johnson Cabinet Member for Resources	Claire Nye, Director of Finance Tel: 01902 556913
Budget 2018-2019 - Outcome of Consultation To provide information about the outcome of the consultation	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Open	Councillor Andrew Johnson Cabinet Member for Resources	Michelle Howell Finance Business Partner Tel: 01902 556913

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Collection Fund Estimated Outturn 2017-2018 To provide information about the Collection fund for the period 2017-2018	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Open	Councillor Andrew Johnson Cabinet Member for Resources	Michelle Howell, Finance Business Partner
Council Tax Base and Business Rates (NDR) Net Rate Yield 2018-2019 To provide information about the Council Tax Base for the period 2018-2019 and to approve the Council's NNDR1 form which for 2018-2019 will set the timings of cashflows and predicted shares between central and local government for business rates	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Open	Councillor Andrew Johnson Cabinet Member for Resources	Michelle Howell, Finance Business Partner Tel: 01902 556913
Scrutiny Board Comments - Draft Budget and Medium Term Financial Strategy 2018-2019 to 2019-2020 To provide information about the outcome of the scrutiny	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Open	Councillor Andrew Johnson Cabinet Member for Resources	Claire Nye Director of Finance Tel: 01902 556913
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet (Resources) Panel 16 Jan 2018	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement

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			holding that information)		
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet 21 Feb 2018	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet (Resources) Panel 20 Mar 2018	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement
Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet 25 Apr 2018	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement

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Procurement - award of contracts for works, goods and services Procurement - award of contracts for works, goods and services	All Wards	Cabinet (Resources) Panel 8 May 2018	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Andrew Johnson Cabinet Member for Resources	Andy Moran Head of Procurement
Place					
23 Meadow Lane, Lanesfield - Proposal to Make a Final Empty Dwelling Management Order To approve authorisation to make a Final Empty Dwelling Management Order to follow on from the existing Order in place.	Spring Vale	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Richard Long Housing Improvement Officer
Acquisition of Privately Owned Empty Properties by agreement or Compulsory Purchase: 78 - 80 Byrne Road, Blakenhall, Wolverhampton. WV2 3DP To approve the acquirement of an empty residential property by negotiation or Compulsory Purchase under the Empty Property Strategy.	Blakenhall	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Richard Long Housing Improvement Officer

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Heath Town Regeneration Project To approve a proposal to provide investment in community, sport and play facilities on the Heath Town estate.	Heath Town	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Sangita Kular Housing Strategy/ Development Officer
WV Living - land matters To consider various issues around sites to be developed through WV Living.	Ettingshall	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James
Development Finance and Grant Bidding Strategy To approve the funding and grant bidding strategy for new HRA housing developments.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey Service Lead Housing Development Tel: 01902 555583
Disposal of former HRA garage sites and land To approve the disposal of sites at auction, once outline planning approval for residential use has been obtained.	Bilston East; Park; Spring Vale	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey, Service Lead Housing Development, Tel: 01902 555583,

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Education catering and cleaning review To review the charging mechanism to schools reflecting the increased competition from external companies.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Chris East Head of Service - Facilities
Gallery Improvement Scheme Funding Update To update councillors on the funding position on the Gallery Improvement Scheme and to seek approval for the funding strategy going forward.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor John C Reynolds Cabinet Member for City Economy	Marguerite Nugent
Houses in Multiple Occupation Mandatory Licensing Scheme – Fee Structure for Rent with Confidence accredited licence holders To consider a revised fee structure for the mandatory houses in multiple occupation licensing scheme.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Lesley Williams Service Manager - Private Sector Housing Tel: 01902 550553

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Housing Allocation Policy - Immediately Available Homes To approve the adoption of the Immediately Available Homes scheme as part of the Housing Allocation Policy, following the pilot.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jenny Lewington Service Lead Housing Strategy
Housing Enforcement and Charging Policy To approve a revised private sector housing enforcement policy incorporating the use of Civil Penalties charging structure and implications for private sector housing licensing schemes.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Christopher Hale Head of Housing Tel: 01902 551796
I9 Office Scheme – Development and Investment Proposal To approve the business case for progressing with i9 as the next commercial phase of the Interchange masterplan.	St Peter's	Cabinet 18 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor John C Reynolds Cabinet Member for City Economy	Paul Lakin Head of City Development Tel: 01902 557978
WV Living Detailed Business Plan Update To approve the progression of the WV Living (the Council's Housing Company) detailed business plan to deliver further new housing sites for sale and market rent.	All Wards	Cabinet 18 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey Service Lead Housing Development Tel: 01902 555583

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
			the authority holding that information)		
Facilities Management Delivery Model To recommend the future delivery model for Hard Facilities Management Services	All Wards	Cabinet (Resources) Panel 14 Nov 2017	Fully Exempt Information which is likely to reveal the identity of an individual. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Julia Nock Head of Assets Tel: 01902 550316
HRA development updates: Former Bilston Tennis Club site, Ettingshall Road, Dale House To approve the HRA development	Bilston North; Bushbury South and Low Hill; Ettingshall	Cabinet (Resources) Panel 14 Nov 2017	Fully Exempt Information relating to the financial or business affairs	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Raj Mal Housing Strategy/ Development Officer

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
updates.			of any particular person (including the authority holding that information)		
Bilston Centre Regeneration To approve a framework for the ongoing regeneration of Bilston Town Centre.	Bilston East; Bilston North; Ettingshall	Cabinet 29 Nov 2017	Open	Councillor John C Reynolds Cabinet Member for City Economy	Kevin Moore Regeneration Manager Tel: 01902 555570
East Park Gateway To approve the development of a regeneration strategy for East Park Gateway.	East Park	Cabinet 29 Nov 2017	Open	Councillor John C Reynolds Cabinet Member for City Economy	Kevin Moore Regeneration Manager Tel: 01902 555570
Private Rented Sector Housing – actions following Scrutiny Review To consider how the Local Authority should work with landlords, tenants and stakeholders to improve private sector housing in Wolverhampton.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull Strategy Implementation and Monitoring Officer
Transportation Capital Programme, 2018/19 and future years To approve the capital programme.	All Wards	Cabinet 21 Feb 2018	Open	Councillor Steve Evans Cabinet Member for City Environment	Gwyn James Head of Strategic Transportation Tel: 01902 555755

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
People					
Financial Support to Carers of Children Subject to Adoption, Special Guardianship, and Child Arrangement Orders Amendment to original report	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Val Gibson Cabinet Member for Children and Young People	Alison Hinds Head of Looked After Children
Regional Adoption Agency Delegated Authority To approve delegated authority to award the contract for the delivery of Voluntary Adoption Agency services on behalf of the Regional Adoption Agency (Adoption@Heart) when the evaluation process is complete.	All Wards	Cabinet 18 Oct 2017	Open	Councillor Val Gibson Cabinet Member for Children and Young People	Sarah Smith Head of Strategic Commissioning
Hot Food Takeaway Supplementary Planning Document To seek the Cabinet's approval of the draft Hot Food Takeaway Supplementary Planning Document (SPD) for public consultation. The SPD aims to provide guidance on the restriction of Hot Food Takeaways in Wolverhampton.	All Wards	Cabinet 18 Oct 2017	Open	Councillor John C Reynolds, Councillor Paul Sweet Cabinet Member for City Economy, Cabinet Member for Public Health and Wellbeing	Stephen Alexander, Head of Planning Tel: 01902 552161
Cricket Provision Capital Report To outline the capital funds required to deliver cricket projects across the city	All Wards	Cabinet 18 Oct 2017	Fully Exempt Information relating to the financial or	Councillor Paul Sweet Cabinet Member for Public Health	Richard Welch Head of Healthier Place Tel: 01902

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
			business affairs of any particular person (including the authority holding that information)	and Wellbeing	552161
Faith Covenant To approve the City's faith covenant.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Paul Sweet Cabinet Member for Public Health and Wellbeing	Karen Samuels Head of Community Safety Tel: 01902 551341
Local Account To present the Adult Social Care Local Account. Following Cabinet approval, the Local Account will be published.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Louise Houghton Social Worker Tel: 01902 553130
People Directorate Commissioning Strategy To approve the post-consultation People Directorate Commissioning Strategy.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Sarah Smith Head of Strategic Commissioning
Reducing Reoffending Strategy To approve the draft Reducing Reoffending Strategy.	All Wards	Cabinet 21 Feb 2018	Open	Councillor Paul Sweet Cabinet Member for Public Health and Wellbeing	Karen Samuels Head of Community Safety Tel: 01902 551341

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Education					
Special Educational Needs and Disability (SEND) Implementation Grant To approve SEND Grant Funding.	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Claire Darke Cabinet Member for Education	Sandy Lisle
SEND Overview To ensure that the City of Wolverhampton Council's SEND provision is responsive to local needs, is fit for purpose and provides best value for money.	All Wards	Cabinet 18 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Claire Darke Cabinet Member for Education	Alexandra Jones Assistant Director - School Standards
Final Decision on the Proposed Merger of Springdale Infant School with Springdale Junior School To review the outcome of consultation on the proposed merger and determine whether to proceed.	Graiseley; Merry Hill; Penn	Cabinet 29 Nov 2017	Open	Councillor Claire Darke Cabinet Member for Education	Bill Hague Head of School Planning and Resources Tel: 01902 556943

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Final Decision on the Proposed Primary School Expansion Programme 2018-2020 To review the outcomes of consultation on the proposed expansions of Loxdale Primary School, Spring Vale Primary School and Stowlawn Primary School and make a final decision.	Bilston East; Bilston North; Blakenhall; Ettingshall; Spring Vale	Cabinet 29 Nov 2017	Open	Councillor Claire Darke Cabinet Member for Education	Bill Hague Head of School Planning and Resources Tel: 01902 556943
Review of Special Educational Needs and Disabilities (SEND) To approve a consultation period on the recommendation for future SEND provision that better meets local needs and provides best value for money.	All Wards	Cabinet 29 Nov 2017	Open	Councillor Claire Darke Cabinet Member for Education	Alexandra Jones Assistant Director - School Standards
Post 16 Update To endorse the strategic and operational developments in Education.	All Wards	Cabinet 21 Feb 2018	Open	Councillor Claire Darke, Cabinet Member for Education	Kate Howard Post 16 Reviewer